



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Allan O'Shea
VICE-CHAIRPERSON
Edward Haik

Ken Hilliard
Ervin Kowalski
Jim Krolczyk
Glenn Lottie
Carl Rutske

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

WAYS & MEANS COMMITTEE REPORT

Tuesday, July 14, 2009
8:30 A.M.

Courthouse and Government Center
Board of Commissioner's Room

Members Present: Ervin Kowalski, Chairperson; Glenn Lottie; and Jim Krolczyk

Others Present: Thomas Kaminski, County Controller/Administrator; Russell A. Pomeroy, County Treasurer; Joseph Johnston, Executive Director of Manistee-Benzie Community Mental Health; Neil Assante, Community Corrections Director; Scott Alexander, Probation Officer; and Jeri Lyn Prielipp, Finance Assistant

The meeting was called to order at 8:30 A.M.

ITEMS REQUIRING BOARD ACTION

Jeri Lyn Prielipp, Finance Assistant, presented the Committee with Claiming Summaries for June 9, 2009 through July 14, 2009, and a summary of the On-Demand checks for their review and approval. Totals are as follows:

101 General Fund	\$216,521.53
201 County Road Fund	0.00
215 Friend of the Court Fund	0.00
216 Department Contingency Fund	0.00
218 Elections Fund	0.00
230 County Employee Training Fund	0.00
234 Judicial Technology Fund	0.00
235 District Court Services Fund	364.85
236 Maintenance of Effort Fund	17,662.17
241 JAWS of Life Fund	22.11
242 Bear Lake Improvement Fund	0.00
243 Brownfield Redevelopment Authority Fund	0.00
245 Public Improvement Fund	0.00
246 Township Improvement Revolving Fund	0.00
251 Capital Improvement Fund	2,250.00
252 Tax Refund Fund	0.00
253 Remonumentation Fund	0.00
254 Medical Care Depreciation Fund	0.00
255 Brownfield Site Assessment Fund	0.00
256 Register of Deeds Automation Fund	0.00
257 Budget Stabilization Fund	0.00
258 Mounted Search and Rescue	0.00

Ways & Means Committee Minutes
Tuesday, July 14, 2009
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259 Legal Defense Fund	0.00
260 Health Insurance Fund	119,513.24
261 9-1-1 Service Fund	0.00
262 Dive Equipment Fund	0.00
263 Sheriff's Office Forfeited Assets Fund	2,000.00
264 Family Counseling Services Fund	0.00
265 Juvenile Drug Court Fund	0.00
266 Law Enforcement Training Fund	1,427.96
267 Friends of Animal Control Fund	0.00
268 Homeland Security Grant Fund	0.00
269 Law Library Fund	3,433.96
271 County Library Fund	0.00
272 County Library Trust Fund	0.00
273 Computer Technology Fund	96,363.80
274 Drug Testing - District Court Fund	0.00
275 Dial-A-Ride Fund	0.00
276 Forestry Fund	0.00
277 Air Photo Fund	0.00
278 LEPC Grant Fund	75.00
279 Economic Development - Housing Fund	6,185.00
280 MSHDA Grant Fund	0.00
281 Law Enforcement Technology Fund	0.00
282 EDO CDBG Grant Fund	0.00
283 F.I.A. Benzie County	0.00
284 Community Corrections Fund	345.85
285 Drunk Driving Case Flow Fund	0.00
286 Juvenile Intervention Fund	808.15
287 JABGN Grant Fund	0.00
288 Sheriff Dog Census Fund	0.00
290 Department of Human Services Fund	0.00
292 Child Care Fund	5,241.31
293 Soldiers & Sailors Relief Fund	960.00
294 Veterans Trust Fund	0.00
295 Airport Authority Fund	5,761.59
296 Juvenile Justice Fund	0.00
297 Compensated Services Fund	100,824.59
298 County Employee Separation Fund	0.00
299 Unemployment Fund	0.00
356 Fair Board Debt Fund	0.00
360 9-1-1 Expansion Construction Fund	0.00
361 Jail Expansion Construction Fund	146,628.77
362 Jail Building Bond	0.00
368 Library Loan Fund	0.00
369 Building Authority Debt Fund	1,025.00
370 County Road Building Debt Fund	0.00
461 Building Authority Construction Fund	0.00
462 County Road Construction Fund	0.00

512 Medical Care Facility Fund	0.00
603 Vehicle Fund	16,440.00
606 Tax Revolving Fund	0.00
608 2008 Tax Revolving Fund	3,744,888.28
620 Tax Revolving - State Sales	268.95
701 Trust and Agency	<u>0.00</u>

Total	\$4,489,012.11
	=====

On Demand Checks Total	\$103,977.47
	=====

Mr. Lottie recommended that the bills be accepted in the amount of \$4,489,012.11 and that the same be placed on file. No alternative recommendation was proposed.

The Committee considered approving the payment of unused accumulated vacation, sick and personal hours to Peggy Falk, former Equalization Director; and the payment of unused accumulated vacation, sick and personal hours to Ginny Martz, former Appraiser/Assistant Equalization Director. Mr. Kaminski stated that both of these ladies retired from County employment effective June 30, 2009 and explained that both were long-term County employees and had accumulated sick time under the old policy.

Mr. Lottie recommended approving the payment of unused accumulated vacation, sick and personal hours to Peggy Falk in the amount of \$31,205.36 and to Ginny Martz in the amount of \$9,485.61. No alternative recommendation was proposed. (APPENDIX A & B)

Mr. Johnson requested that the Committee consider a resolution strongly opposing the language proposed in the Legislature's version of the Department of Community Health Budget Bill (APPENDIX C). Mr. Johnston explained that under Section 470 of the Senate Bill, the nearly \$1 million in funds that CMH receives from the State general fund will be given to their affiliation in Lansing, who in turn would then *perhaps* cut a check back to Manistee-Benzie CMH. The CMH affiliation in Lansing consists of Clinton, Eaton, Ingham, Newaygo, Gratiot, Ionia, Manistee and Benzie Counties. In essence the Senate Bill will take away local control. The Counties would no longer have a say and would be turning their match money over to Lansing and Lansing would then run the local programs to the level within *their* scope. Mr. Johnston stated that when the general funds are taken away from the local County and given to Lansing, it takes away the County's voice and basically Manistee-Benzie CMH will no longer exist. Mr. Johnson stated that the Bill violates several sections of the Mental Health Code that basically say the Department has to contract with the County's choice operation. In this instance, Manistee and Benzie Counties came together to run a Mental Health Board locally so that the Counties would have oversight. Mr. Johnston explained that the State money is used for Mental Health Code work, which is to serve the severe and persistently mentally ill. They start with crisis and emergency in-patient psychiatric and then any monies leftover is used for other things. There is a certain threshold of the functioning level and if you meet that threshold then Manistee-Benzie CMH can serve under that \$1 million. Mr. Johnston explained that in the past they have used the reserve money to help the Sheriff with jail services, or for other needs within the community. Mr. Johnson indicated that right now their affiliate board is out of general funds and are looking at making

huge cuts next year, while the Manistee-Benzie CMH is in a fairly decent position and they hope to be balanced next year with the money that are receiving. Mr. Johnston said he can definitely see the general fund going to the Lansing affiliate and very little, if any, coming back locally. The proposed resolution basically says the Bill violates these sections of the Mental Health Code, the Manistee-Benzie CMH Board has demonstrated a willingness to remain a certified CMH Board and the legislators have no right to do this.

Mr. Lottie recommended that the Manistee County Board of Commissioners adopt the Resolution Opposing Language Proposed in Section 47 of the S-1 Version of the Department of Community Mental Health Budget Bill. No alternative recommendation was proposed.
(APPENDIX C)

Mr. Kaminski announced that the MERS Annual meeting will be held in September 2009 in Grand Rapids, Michigan. It was explained that the Board needs to appoint an Officer Delegate and an Officer Alternate. The Employee Delegate and Alternate will be elected by all County and Court employees. The total cost for the conference registration fee and hotel will be approximately \$886.00. Only one officer representative and one employee representative will attend the annual meeting.

Mr. Kowalski recommended that Thomas D. Kaminski, County Controller/Administrator, be appointed as Officer Delegate and Karen Molby, Personnel Assistant, be appointed as the Officer Alternate to MERS for 2009, and recommended that the costs associated with registration and lodging for the Officer Delegate and Employee Delegate to attend the September 2009 MERS conference in Grand Rapids, Michigan be approved not to exceed \$1,000. Expenses for the Officer Delegate and Employee Delegate to be paid from the Employee Training Fund #230. No alternative recommendation was proposed.

The Committee next considered a request from the City of Manistee Housing Commission for a \$1,000 appropriation for updating the Housing Needs Assessment in Manistee County (APPENDIX D). Mr. Kaminski indicated that this appropriation was not budgeted for in the FY 2008/09 budget, however he doesn't feel that a budget amendment is necessary. Mr. Lottie wants to make sure that the assessment is going to be for the entire County.

Mr. Kowalski recommended approving a \$1,000.00 appropriation to the City of Manistee Housing Commission to update the Housing Needs Assessment in Manistee County. No alternative recommendation was proposed.

ITEMS NOT REQUIRING BOARD ACTION:

Mr. Kaminski directed the Committee's attention to correspondence from the State Department of Natural Resources regarding actions that must be taken by the County Board of Commissioners by September 15, 2009 under the Secure Rural Schools and Self Determination Act of 2000 (APPENDIX E). In late 2008,

the County chose the State payment amount, which requires that decisions be made regarding various Title I, Title II and Title III projects. If no action is taken by the Board by September 15, 2009, the DNR will assume that the County wants to receive 85% of its payment as Title I funds and remit the 15% balance to the treasury of the United States. The County must choose from various Title II and Title III options on APPENDIX E, under the State Payment Amount as to how the funds can be used, or do nothing and the funds are returned to the Federal Treasury. If Title II is chosen, the U.S. Forest Service will set up local resource advisory committees and said committees will determine how the funds will be used for various forest projects. If option Title III is chosen, those funds must be used by the County for specific types of projects. The Committee agreed with Mr. Kaminski's suggestion to invite Jim Thompson of the Michigan Forest Service, and Elaine Bush, MSU Extension Director, to the August Ways & Means Committee meeting to explain how they might utilize the funds, and to hopefully give the Board some guidance in choosing an option.

Mr. Assante announced that normally he would be requesting that this Committee consider a resolution to approve the Community Corrections grant application, however this year the State of Michigan already rejected the application of the Northwest Michigan Council of Governments and asked that each plan be renewed by region. Therefore, within the next 3 weeks, he will be re-writing a Manistee/Benzie specific grant application. Mr. Kaminski announced that he just received a letter that was sent to all County Board Chairpersons by the new Director of the Northwest Michigan Council of Governments which basically stated that the Northwest Michigan Council of Governments is recommending that they no longer serve as a regional contractor for Community Corrections and will work with each County or a two County group directly. Mr. Kaminski read the letter aloud to the Committee.

Mr. Alexander stated that there is not a lot of difference between the 7 Counties in the region. They all operate under similar contracts and basically provide the same services. They each use Probation Residential Services (PRS), which is a state wide program to fund bed days for a probationer (normally substance abuse related) to be placed in a secure situation, which means they can divert people with a known substance abuse issue out of our jail, thus saving the County money to house the inmate. All 7 Counties also use Moral Recognition Therapy (MRT) which teaches the offender positive and cognitive thinking skills and gets them to recognize they ended up in jail because of the decisions they've made.

Mr. Assante explained that his grant request will be for \$60,000. The State pays another \$25,000 for MRT's, plus approximately \$20,000 for PRS. Thus, Manistee Benzie receives about \$100,000 worth of services through the regional system. Mr. Assante doesn't think the State will fund the program for another full year, he believes it will be more like 6 months and then the State will likely cut the program by 20 to 30%, if it doesn't eliminate the program altogether. If the program were eliminated, the Probation Department would no longer have the tether project, or the MRT program that currently runs in the jail as well as in the community, or the PRS program, etc..

Mr. Assante indicated that the State is unhappy with Manistee County's performance because it doesn't divert enough straddle-cell inmates from prison to justify the \$50,000. In response to the question of what is "straddle-cell", Mr. Alexander explained that when a person gets sentenced in Circuit Court, the Judge has to take into account the guidelines case by case. The guideline is either going to allow for probation without an override by the Court, or it's a straddle, which means prison or probation, whichever way the Judge wants to go without writing a departure, or the offender goes to prison. The straddle-cells are the State's best area to target. The State would like to see 70% straddle-cells stay in the community and 30% go to prison, right now Manistee & Benzie is above 50%. Mr. Assante distributed a report of bed days

saved in 2009 as compared to 2008 (APPENDIX F). The State is looking at the Counties with weaker numbers and right now Manistee & Benzie don't have the numbers to compete with Counties with a larger number of offenders incarcerated.

Mr. Assante indicated that right now he averages saving 4 beds off the jail list, but that doesn't take into account that the Judge uses his program instead of giving more jail. Our Judge typically imposes a lesser sentence because he knows he has this program to put them into in lieu of days spent in jail. What the State is doing is putting all this back onto the County and using the local jails to keep the felon population there for a longer period of time. Mr. Alexander explained that just yesterday the Judge imposed a 60 day jail sentence but placed the offender on Mr. Assante's program for 60 days in lieu of the jail time, which in turn saves the County the expenses associated with housing the offender for 60 days.

Mr. Alexander stated that there is a meeting with the OCC members scheduled for July 22nd, but until then they don't know exactly what the State wants included in the grant application. It was suggested that Mr. Assante draft a resolution to make the Legislators and Department of Corrections aware of the situation.

Mr. Alexander stated that they have already begun to explore alternative funding sources to keep the Community Corrections program running in Manistee and Benzie Counties.

Mr. Kaminski reported that the County taxing entities who receive voted millage allocations have all been sent a letter to get their financial statements in and at the August meeting, the Ways & Means Committee will review the financials of these entities to determine if the maximum millage should be allocated in the following year.

Mr. Kaminski announced that the G.I.S. consulting service contract between the County of Wexford and the County of Manistee, and a G.I.S. consulting service sub-contract between the County of Manistee and Manistee County 9-1-1/Central Dispatch and between the County of Manistee and the City of Manistee have all been signed/approved and the program will be running soon.

Mr. Kaminski updated the Committee on how he and Mr. Pomeroy are progressing with the FY 2009/10 County budget.

Mr. Kaminski reported that Wayne Beldo is in the process of drafting a grant application to the United States Department of Agriculture for ambulance replacement. This grant would be required to be made through the County of Manistee.

There being no further business to come before the Committee, the meeting adjourned at 10:25 A.M.

Ervin Kowalski, Chairperson

Glenn Lottie, Commissioner

Jim Krolczyk, Commissioner



(APPENDIX A)

OFFICE OF
CONTROLLER/
ADMINISTRATOR

231-398-3500 • Fax 231-723-1795

www.manisteecounty.net

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

M E M O R A N D U M

TO: Manistee County Board of Commissioners

FROM: Karen M. Molby, Personnel Officer/Administrative Assistant *KMM*

DATE: July 1, 2009

RE: Unused Accumulated Vacation, Sick Time and Personal Day Payment

Employee Name: Peggy Falk
Department: Equalization Department
Employee #: 1253
Hourly Rate: \$33.69
Termination Date: June 30, 2009

2009 Unused Vacation Hours:	187.5
2010 Earned Vacation Hours:	93.75
2009 Unused Accumulated Sick Hours:	600.0
2009 Unused Personal Day Hours:	45.0

2009 Unused Vacation Payment:	\$6,316.88
2010 Earned Vacation Payment:	\$3,158.44
2009 Unused Sick Time Payment:	\$20,214.00
2009 Unused Personal Day Payment:	\$1,516.05

2009 Unused Cleaning Allowance Due County:	\$0.00
2009 Shift Differential Due Employee:	<u>\$0.00</u>

Total Amount Due:	<u>\$31,205.36</u>
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Payment to be made from the "Employee Separations" Account #298 000 701.001.

Approved for payment by the Manistee County Board of Commissioners on Tuesday,
July 21, 2009.

B. Allan O'Shea, County Board Chairperson



Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

MEMORANDUM

(APPENDIX B) OFFICE OF
CONTROLLER/
ADMINISTRATOR
231-398-3500 • Fax 231-723-1795
www.manisteecounty.net

TO: Manistee County Board of Commissioners

FROM: Karen M. Molby, Personnel Officer/Administrative Assistant *KMM*

DATE: July 1, 2009

RE: Unused Accumulated Vacation, Sick Time and Personal Day Payment

Employee Name:	Ginny Martz
Department:	Equalization Department
Employee #:	1251
Hourly Rate:	\$20.15
Termination Date:	June 30, 2009

2009 Unused Vacation Hours:	15.0
2010 Earned Vacation Hours:	93.75
2009 Unused Accumulated Sick Hours:	347.0
2009 Unused Personal Day Hours:	15.0

2009 Unused Vacation Payment:	\$302.25
2010 Earned Vacation Payment:	\$1,889.06
2009 Unused Sick Time Payment:	\$6,992.05
2009 Unused Personal Day Payment:	\$302.25

2009 Unused Cleaning Allowance Due County:
2009 Shift Differential Due Employee:

Total Amount Due:	<u>\$9,485.61</u>
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Payment to be made from the "Employee Separations" Account #298 000 701.001.

Approved for payment by the Manistee County Board of Commissioners on Tuesday,
July 21, 2009.

B. Allan O'Shea, County Board Chairperson



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Allan O'Shea

VICE-CHAIRPERSON
Edward Haik

Ken Hilliard
Ervin Kowalski
Jim Krolczyk
Glenn Lottie
Carl Rutske

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

RESOLUTION OPPOSING LANGUAGE PROPOSED IN SECTION 470 OF THE S-1 VERSION OF THE DEPARTMENT OF COMMUNITY HEALTH BUDGET BILL

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 21st day of July, 2009.

PRESENT:

ABSENT:

The following resolution was offered by _____ and seconded by _____:

WHEREAS, the Manistee County Board of Commissioners has agreed that Manistee-Benzle Community Mental Health Organization (MBCMHO) is our community mental health organization of the counties of Benzle and Manistee, organized under the Michigan Mental Health Code (the Code) via the Urban Cooperation Act; and

WHEREAS, Section 116(b) of the Code (MCL 330.116[b]) requires that the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program whenever the community mental health service program has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the citizens of that service area; and

WHEREAS, MBCMHO has demonstrated such willingness and capacity, and is properly certified as a community mental health services program under the terms of Section 232a of the Code (MCL 330.1232a); and

WHEREAS, Section 308 of the Code (MCL 330.1308) requires that the state shall pay 90% of the "annual net cost of a community mental health services program that is established and administered in accordance with chapter 2"; and

WHEREAS, there are also established in the state entities known as Prepaid Inpatient Health Plans (PIHPs), which receive Medicaid funds and distribute them to Community Mental Health Services Programs and other Medicaid providers, but which have no legal authority to receive or distribute state General Fund dollars, except for those received by the Community Mental Health Services Program of which they are legally a part; and

WHEREAS, Section 470 of the S-1 version of HB4436, the 2010 budget bill for the Department of Community Health, presently under consideration, calls for distribution of State General Fund dollars to the PIHPs, rather than to the Community Mental Health Services Programs, without any accompanying changes in the Code language cited above; and

WHEREAS, such a distribution is a major change in the relationship of the Department

C-2

of Community Health to Community Mental Health Services Programs, including MBCMHO, in a manner which is not contemplated by the Code; and

WHEREAS, this change substantially undermines the ability of MBCMHO and a number of other Community Mental Health Services Programs to function as autonomous and/or county entities, as is anticipated under the terms of the Code; and

WHEREAS, the operation of Community Mental Health Services Programs as local entities, with substantial responsibility to local county government, has been a basic principle of the strong success that Community Mental Health Services Programs have had in serving the people of Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the Manistee County Board of Commissioners strongly opposes the language proposed in Section 470 of the S-1 version of the Department of Community Mental Health Budget Bill which would allocate State General Fund allocations for Community Mental Health Services through PIHPs instead of directly to Community Mental Health Service Programs; and

BE IT FURTHER RESOLVED, that the Manistee County Board of Commissioners requests that members of the Senate and House review these concerns, and remove this language from Section 470 of this budget bill, replacing it with the allocation process in compliance with the Code; and

BE IT FURTHER RESOLVED, that copies of this resolution be provided to Governor Jennifer Granholm, Senator Michelle McManus, Representative Dan Scripps, MDCH Director Janet Olszewski, Benzle County Commissioners, MDCH Deputy Director Michael Head, Michigan Association of Community Mental Health Boards, and all Michigan CMH Boards.

STATE OF MICHIGAN)
)ss.
COUNTY OF MANISTEE)

I, Marilyn Kilber, County Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Manistee County Board of Commissioners at a regular meeting held on the 21st day of July, 2009 by the following vote:

YEAS:

NAYS:

NOT VOTING:

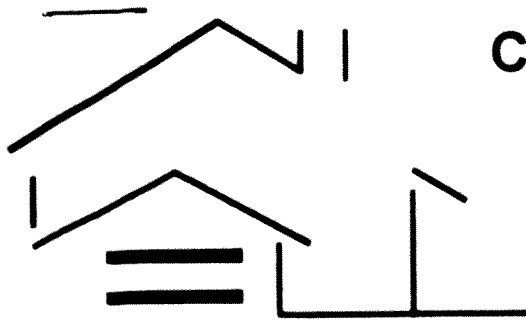
I further certify that the foregoing Resolution is a true, correct and complete transcript of the original of said Resolution appearing on file and of record in my office. I further certify that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the County of Manistee this 21st day of July, 2009.

CLERK OF THE COUNTY COMMISSION
MANISTEE COUNTY, MICHIGAN

(09_18)

Marilyn Kilber, County Clerk



City of Manistee Housing Commission

(APPENDIX D-1)

273 Sixth Avenue
Manistee, MI 49660

Phone: (231) 723-6201

Fax: (231) 723-8900

TDD/TTY: (800) 545-1833, ext. 870

Email: clintonmc@manisteehousing.com

July 9, 2009

Mr. Thomas K. Kaminski
Manistee County Controller/Administrator
415 Third Street
Manistee, MI 49660

RECEIVED
JUL 13 2009

Dear Mr. Kaminski,

Credit crunch...

Rising unemployment....with soon to end benefits

Economic growth...

Economic stability....

Foreclosures...

Loss of tax base...

Growing homelessness...

Affordable housing...

These are just some of the current events that run through our minds as community leaders. It is the proverbial chicken or the egg scenario; we can't have one without the other, but where to begin? All of us are working diligently to do what we can to ease the pain and foster growth in the City of Manistee and throughout our County. It is my hope that you will take just a minute of your busy schedule to finish reading this letter.

Affordable housing is an area I spend a lot of my time thinking about and working to create and maintain. In 2004 a Countywide Housing Needs Assessment was performed. The information in the 2004 study guided many of us in our planning and assisted in writing our County's 10-Year Plan to End Homeless required by the Michigan State Housing Development Authority (MSHDA). Yet, as helpful as the study was for each of us, that was *before*...before the housing market collapse, the credit crunch, and double digit unemployment in Michigan.

Two years ago the City of Manistee added to its strategic plan goals to address the need of affordable housing in the City. The need for a new, updated Housing Needs Assessment was identified, yet financial support for the update was not available at that time.

Great news! Today, 50% of the total cost of updating our Housing Needs Assessment is eligible for MSHDA Funds. *Our challenge is to raise the \$7,500 match to MSHDA's grant!* The update is to be performed by the firm that produced our first study, Community Research Services, LLC.

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The City of Manistee Housing Commission will support the updating of the Housing Needs Assessment by contributing \$1,500. I am asking that the Manistee County Government support the updating of the Housing Needs Assessment with a contribution of \$1,000. Together we will not create another study, but a blueprint for the growth and development of our community. Your participation is crucial in making this a success.

When you have secured your contribution, please take a moment to respond to me on your agency letterhead. Once we have raised the remaining \$6,000 our letters of commitment will be forwarded to MSHDA so we can begin the update of the study.

I will be contacting you in the next few days to answer any questions you might have.

Thank you.

Sincerely,



Clinton McKinven-Copus
Executive Director

encl. City of Manistee Support Letter

cc: A. O'Shea
files



P. O. Box 358 • Manistee, Michigan 49660-0358 • www.ci.manistee.mi.us

(D-3)

CITY HALL
70 Maple Street

July 8, 2009

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

BUILDING INSPECTOR
231.398.2806

PLANNING, ZONING &
COMMUNITY DEV.
231.398.2805

CITY CLERK
231.398.2803

CITY TREASURER
231.398.2804

WATER BILLING
231.723.2559

ADMINISTRATION
FAX 231.723.1546

CLERK/TREASURER
FAX 231.723.5410

POLICE DEPARTMENT
70 Maple Street
231.723.2533
FAX 231.398.2012

FIRE DEPARTMENT
281 First Street
231.723.1549
FAX 231.723.3519

PUBLIC WORKS
280 Washington St.
231.723.7132
FAX 231.723.1803

PARKS DEPARTMENT
231.723.4051

WATER MAINTENANCE
231.723.3641

WASTEWATER PLANT
50 Ninth St.
231.723.1553

Dear Colleague:

The City of Manistee's Strategic Plan has set one of its three-year goals to address housing, homelessness and senior citizen housing issues. Specifically our goal is:

To focus on the long term housing needs of the entire population by partnering with the Manistee Housing Commission, Downtown Development Authority and other communities to develop a housing strategy that responds to current and projected housing issues, including those involving homelessness prevention, housing for low income individuals and families and senior housing.

The first two objectives in reaching this goal relate to updating the 2004 Housing Needs Assessment. We believe that good planning is based on solid data. The updated Housing Needs Assessment will provide not only the City, but the entire County with solid data to address affordable housing that fosters economic growth.

The City of Manistee has placed its financial support of the update through the Manistee Housing Commission. We urge you to join us in financially supporting the update of the Housing Needs Assessment.

Sincerely,

CITY OF MANISTEE

Cynthia A. Fuller, Mayor
cfuller@harbor-village.com

CITY OF MANISTEE

Mitchell D. Deisch, City Manager
mdeisch@ci.manistee.mi.us

CAF:MDD:cl



(APPENDIX E-1)



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN

DEPARTMENT OF NATURAL RESOURCES

LANSING



REBECCA A. HUMPHRIES
DIRECTOR

June 17, 2009

RECEIVED
JUN 24 2009

County Board of Commissioners

SUBJECT: Payments to your County from National Forest Revenues

Dear County Board of Commissioners:

The Secure Rural Schools and Self-Determination Act of 2000 was passed in October of 2000. On October 3, 2008, H.R. 1424 became Public Law (P.L.) 110-343. Section 601 in Division C of H.R. 1424 reauthorized and amended the Secure Rural Schools and Community Self-Determination Act of 2000 as originally enacted in P.L. 106-393. This law has been extended through fiscal year 2011. At that time, your county was given the choice to receive the 25-percent payment or the State payment amount. Your county chose the state payment.

Background Information

State Payment Amount

Amount Paid to the County: To calculate a State payment, the "adjusted share" for each eligible county within the State is multiplied by the "full funding amount" for the fiscal year for which the payment is made. The State payment is the sum of these amounts. The full funding amount decreases each fiscal year.

How Funds can be Used:

- a. **Counties that receive under \$100,000 - MAY** set aside 15 to 20 percent of their share for the special projects described below, but are not required to do so. The remaining 80 to 85 percent must continue to be used for public schools and public roads (Title I funds).
- b. **Counties that receive over \$100,000 but less than \$350,000 - MUST** set aside 15 to 20 percent of their payment for special projects which includes one or a combination of the three areas below. The remaining 80 to 85 percent must continue to be used for public schools and public roads (Title I funds).
 - **Title II Projects (Federal Projects):** Funds are reserved by the Federal Treasurer and can be used by the USFS for a variety of land management projects on federal lands. Local resource advisory committees must be established to guide use of the funds by the USFS.

NATURAL RESOURCES COMMISSION

Keith J. Charters, Chair • Mary Brown • Hurley J. Coleman, Jr. • John Madigan • Timothy L. Nichols • J. R. Richardson • Frank Wheatlake

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June 17, 2009
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- **Title III Projects (County Projects):** Funds are paid to the State and passed through to the county and must be used by the county for one or more of the following types of projects:
 - ✓ Carrying out Fire wise Community Programs
 - ✓ Developing community wildfire protection plans
 - ✓ Reimburse for emergency services paid for by counties and performed on Federal land (e.g. search and rescue, firefighting)
- **Return Money to the Federal Treasury**
- c. **Counties that receive over \$350,000 - MUST** set aside 15 to 20 percent of their payment for special projects which includes one or a combination of the three areas below except that the allocation for Title III projects MAY NOT exceed 7%. The total of percentage amounts allocated to Title II and Title III combined must be no less than 15% and no greater than 20%. The remaining 80 to 85 percent must continue to be used for public schools and public roads (Title I funds).
- **Title II Projects (Federal Projects):** Funds are reserved by the Federal Treasurer and can be used by the USFS for a variety of land management projects on federal lands. Local resource advisory committees must be established to guide use of the funds by the USFS.
- **Title III Projects (County Projects):** Funds are paid to the State and passed through to the county and must be used by the county for one or more of the following types of projects:
 - ✓ Carrying out Fire wise Community Programs
 - ✓ Developing community wildfire protection plans
 - ✓ Reimburse for emergency services paid for by counties and performed on Federal land (e.g. search and rescue, firefighting)
- **Return Money to the Federal Treasury**

Enclosed please find a payment projection report for fiscal year 2009 which is broken down by each County for the State of Michigan. All of the information, including the determination of each county's share, is provided to the State by the U.S. Department of the Agriculture, Forest Service. If you have questions about payment amounts, please contact your local USFS office included below. Also, additional information about this program can be found at <http://www.fs.fed.us/sry/>.

Janel Crooks, Public Affairs Officer, Hiawatha National Forest
908-789-3329, jmcrooks@fs.fed.us

Ken Arbogast, Public Affairs Officer, Huron-Manistee National Forests
231-775-5023, ext. 8726, karbogast@fs.fed.us

Lisa Klaus, Public Affairs Officer, Ottawa National Forest
908-932-1330, ext. 328, lklaus@fs.fed.us

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Action Required:

- Since your county is a state payment county you must notify the Department of Natural Resources (DNR) of your intentions for the following fiscal year under the state payment method no later than September 15 of each fiscal year. If your county fails to notify the DNR by this date, the county is deemed to have elected to expend 85 percent of the funds to be received in a ratio of 75 percent to local school districts for school purposes and 25 percent to townships for improvement of county roads and shall remit the balance to the Treasury of the United States.
- You will be required to provide documentation and reports to the State of Michigan regarding your distribution and expenditure of the funds received, including detailed reports on the monies expended for Title III projects.

Please submit your letter with your decision of what percent of your payment will go to Title I, Title II, and Title III projects to the following address:

Office of Financial Services
Department of Natural Resources
P.O. Box 30028
Lansing, Michigan 48909-7925
ATTENTION: Amy Henderson

- The DNR will notify the Secretary of Agriculture of your decision. If we do not receive your response by September 15, 2009, the DNR will assume you want to receive 85% of your payment as Title I funds and remit the 15% balance to the Treasury of the United States.

If you have any questions, please contact Mr. Brandon Reed of the Fund and Revenue Accounting Section in the DNR's Office of Financial Services. Mr. Reed can be reached at 517-335-3237.

Sincerely,

Amy Henderson

Amy Henderson, Manager
Fund and Revenue Accounting
Financial Services

cc: Ms. Kimberly Anderson, USFS
Ms. Janel Crooks, USFS
Ms. Lisa Klaus, USFS
Mr. Ken Arbogast, USFS
Mr. Brandon Reed, DNR

Enclosure

2008 Manistee

FAS11

2009 MANISTEE

Period(s):	ALL (FY 2008)
From:	10/01/2007
To:	09/30/2008
Screened	
Total:	21
Felons:	12 57.14%
Approved/Denied	
Total:	25
Approved:	25 100.00%
Denied:	0 0.00%
Enrolled	
Total:	24
Incarcerated:	12 50.00%
Mis:	7 29.17%
Fel:	12 50.00%
Civil:	0 0.00%
Prob. Viol. Tech:	1 4.17%
Prob. Viol. NS:	4 16.67%
Par. Viol. Tech:	0 0.00%
Par. Viol. NS:	1 4.17%
New Prog. Enrollments:	61
COMPAS	8 33.33%
CSC	1 4.17%
CSW	13 54.17%
MRT	15 62.50%
PRS.D	3 12.50%
PRS.H	1 4.17%
SAA	3 12.50%
SUB.I	1 4.17%
SUB.O	1 4.17%
TETH	15 62.50%
Terminations	
Total:	33
Successful Completion	27 81.82%
Did not participate or	1 3.03%
New Offense - Fel	2 6.06%
Absconded	3 9.09%
Master ADP	63.90437
Total Participants	92
Master LOS	308.1852
Master LOS (succ. terms.)	309.8095
Bed Days Saved:	766
Days In Period:	365
ADP:	2.092896
Jail Diversion:	7
COMPAS Asmnts Performed:	0

Period(s):	ALL (FY 2009)
From:	10/01/2008
To:	09/30/2009
Screened	
Total:	23
Felons:	19 82.61%
Approved/Denied	
Total:	21
Approved:	21 100.00%
Denied:	0 0.00%
Enrolled	
Total:	19
Incarcerated:	12 63.16%
Mis:	1 5.26%
Fel:	16 84.21%
Civil:	0 0.00%
Prob. Viol. Tech:	5 26.32%
Prob. Viol. NS:	1 5.26%
Par. Viol. Tech:	0 0.00%
Par. Viol. NS:	0 0.00%
New Prog. Enrollments:	37
COMPAS	3 15.79%
CSW	8 42.11%
MRT	7 36.84%
PRS.D	5 26.32%
PRS.H	2 10.53%
RES TREAT	3 15.79%
SAA	1 5.26%
SAI	2 10.53%
TETH	6 31.58%
Terminations	
Total:	20
Successful Completion	14 70.00%
Did not participate or	1 5.00%
New Offense - Mis	1 5.00%
Absconded	2 10.00%
Relapsed	2 10.00%
Master ADP	57.86849
Total Participants	78
Master LOS	334.75
Master LOS (succ. terms.)	306.1429
Bed Days Saved:	1477
Days In Period:	364
ADP:	4.046576
Jail Diversion:	9
COMPAS Asmnts Performed:	0

Appendix F